FEATURES FOR

Hospice Administrators

InfoAnywhere is a case management system that keeps everything about your clients, volunteers and their families in one place — and takes the complex admin work of running a hospice off your plate.

KEY FEATURES

- Electronic client records
- Intake made easier
- Automated reporting
- Donations & receipting
- Full volunteer management
- Simple hours tracking
- Mailing lists
- And more

Benefits for volunteer coordinators & hospice admins

Built with guidance from front-line staff, executive directors, care coordinators and administrators at real hospices, InfoAnywhere also brings you the proven best practices of hospices across the province.

Staff find it easy to learn and simple to use. It improves the productivity and accuracy of your team, and creates a consistent way to track and report on service.

See sample screens and reports at **www.infoanywhere.ca/administrators**

User friendly | Designed for hospice | Secure | Saves time & money | Affordable | Real-time reporting | Easy to learn | Consistent care

SCHEDULE A DEMO
416-907-3826

info@infoanywhere.ca
www.infoanywhere.ca/administrators

Hospice InfoAnywhere™

Case management built for hospice
www.infoanywhere.ca/administrators

FEATURES FOR

Hospice Administrators

Intake made easier

Manage every incoming referral, with intake staff guided step by step through assessing and admitting clients.

All your volunteer information

Track training, qualifications, availability and the roles each volunteer is willing to take on. Log time spent with clients or on admin work.

Donations & receipts

Track who gave, how much, when, in whose memory and where it went. Generates CRA-compliant, numbered receipts with a cover letter.

Mailings made easy

Send letters or emails to almost any group — next-of-kin invitations, past donors, bereavement clients or referring doctors. Duplicates are removed automatically.

Real-time reporting

See up-to-date summaries and statistics on current and past cases. Reports are ready for executive directors, boards, staff, fundraisers, HPCO and government, and update the moment your data changes.

Built-in user manager

Add or change users, reset passwords and edit security settings yourself — no need to call support.

Staff & volunteer hours

Records the hours each person spends with each client. Volunteers and staff can log their own hours online, for free.

Missing-hours report

A month-end report shows which active clients have no hours recorded, so you can quickly follow up.

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